

THE HAMPTON TOWNSHIP BOARD

REGULAR BOARD MEETING MINUTES

November 14, 2009

Attendance

Chair	Doug Wille
Supervisor	Donna Otto
Supervisor	Bob Leifeld
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

The Meeting was called to order by Chair Doug Wille at 7:30 P.M. with the Pledge of Allegiance to the Flag, using the consent agenda with the exception of approving the claims.

A motion made by Donna Otto and a second was made by Doug Wille to approve the routine items on the consent agenda and to approve the balance of the agenda with the exception of the claims. Motion unanimously passed.

The Board signed the minutes and the Treasurers report.

A motion to approve the claims number 4154 to 4159 was made by Bob Leifeld, seconded by Donna Otto, and unanimously passed.

The clerk had received a second quote to design a website for the township from Gloria Habeck at Habeck Web Development which also designs websites for other local townships. It would cost \$500.00 to set it up and additional \$200.00 for the software which will be needed to scan in updated information to the website. There also would be miscellaneous expenses regarding the domain name. The board was in favor of the website. **Bob Leifeld made a motion and seconded by Donna Otto to approve setting up a township website. Motion was unanimously passed.**

Discussion was held about terminating Inspectron as our building inspector. The board has had numerous complaints on the way they have been treated. The board has requested the clerk to mail a certified 30 day notice of termination. **Bob Leifeld made a motion and seconded by Donna Otto to terminate our contract with Inspection, Inc. Motion was unanimously passed.**

The board has discussed hiring MnSpect, Inc as our new inspector and would like to go through his contract before signing it. Also, Doug mentioned that he would like to set up a meeting with the planning commission and go through the ordinance book to review and make necessary changes.

Doug Wille signed the final documents on the uniform street naming final joint powers agreement.

Mike Thurmes is currently cleaning the town hall. The board directed the clerk to make the determination of when the hall needs to be cleaned and to call him to review the cleaning schedule with him.

The clerk has explained that we have an issue with the new phone bill. Century Link telephone company has installed a new telephone line with a permanent number in September. The billing cycle is not in conjunction with the township meetings so the bill will be late every month with an extra charge. She has called the telephone company multiply times to see if this could be changed and they stated only if you cancel service and reconnect. The board discussed this matter and decided to have the payment automatically withdrawn from the township checking account each month. **Doug Wille made a motion and seconded by Donna Otto to have the phone bill automatically be deducted from the checkbook monthly. Motion was unanimously passed.**

There were three quotes that the township had received for the road maintenance job that was posted in the Cannon Beacon, Hastings Gazette and on the township hall bulletin board. The three quotes that were received were from Mark Henry Excavating, Otte Excavating and Fritzerwald Excavating. The board had reviewed the quotes and stated that they were very close in pricing. Donna Otto had received compliments on the job Otte Excavating was currently providing. After board discussion, the quote was awarded to Otte Excavating, Inc. immediately until April 30, 2010 when the prior road contract renews to stay on the same schedule. **Bob Leifeld made a motion and seconded by Donna Otto to hire Otte Excavating, Inc. until April, 2010. Motion was unanimously passed.**

Jim & Leslie Neary requested to renew their building permit which consists of two building sites for the address of 26509/26585 Hogan Avenue, Randolph, MN 55065, for another year which currently expires in February 2010. **Bob Leifeld made a motion and seconded by Doug Wille to renew the building permit for the Nearys. Motion was unanimously passed.**

Cory Fox has requested to renew his agricultural permit for a building 40x81 at 7760 240th Street East Hampton which currently expires in November 2009. **Bob Leifeld made a motion and seconded by Donna Otto to renew Cory Fox's permit for another year. Motion was unanimously passed.**

Donna Otto had discussed with our township attorney regarding the open forum and the correct procedure of running a controlled meeting. She had explained to our residence that they have a chance to talk or ask question in open forum at the end of the meeting so the board can conduct their business. She stated that this is a government meeting and should be conducted as so. Bob Leifeld stated he feels that we should get all ideas and information before we make a decision. Doug Wille stated that if there is an issue to be debated, the resident is to call the clerk to be on the agenda.

**Bob Leifeld made a motion and Donna Otto seconded to adjourn the meeting.
Motion was unanimously passed.**

Meeting was adjourned at 8:11 pm.

Respectfully Submitted;
Jeanne Werner
Hampton Township Clerk

Handwritten signatures of Bob Leifeld and Donna Otto. The signature on the left is 'B Leifeld' and the signature on the right is 'D Otto'.

HAMPTON TOWNSHIP TREASURER'S REPORT
November 17, 2009 (October's Business)

Beginning Bank Balance: \$107,750.47

INCOME:


Inspectron – 3 rd Qtr. Septic Fees	\$ 808.47
Sauber Plmg. & Htgn. Septic	500.00
Dakota County	2,000.00
MN State Finance	4,398.51
Account Interest	<u>27.14</u>
Total Income:	\$7,734.12

EXPENSES:

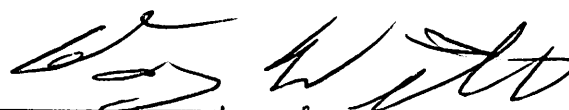
Resource Strategies Corp.- Zoning Ordinances	\$ 90.00
Otte Excavating – spread & grade rock	861.00
B. Friermuth – Mahowald septic inspection	400.00
Anderson Rock – gravel	4,336.22
Douglas Township – 50% Bridge	1,650.00
Citizens Bank – Hall Rent	450.00
Office Supplies	107.11
Prop. Tax & Records – Truth in Taxation	166.38
E. Schiller – 7-09 thru 10-09 expenses	593.30
Dakota County – Septic Fees	120.00
Kimmes Enterprise – October Road Work	6,745.25
Inspectron – Report fees	25.00
MN Dept. of Labor & Industry – 3 rd Qtr. Bldg. Permit SC	208.07
Bank Service Charge	<u>10.04</u>
Total Expenses:	\$15,762.37

previous checks now in: (2) - \$836.83
outstanding checks (6) +\$2,468.49


BANK BALANCE PER October 31, 2009 Statement \$101,353.88




Leo Nicolai, Treas. 11-17-09
Date



Doug Wille, Chair 11-17-09
Date



Bob Seifeld 11-17-09



Donna M. Otto 11-17-09